

October 20<sup>th</sup>, 2014

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**DEAR SUPPLIER**

We have adopted electronic processing of our purchase invoices. Please send any invoices to us as **e-invoices** starting from **1<sup>st</sup> November 2014** directed to:

**E-invoice address: 003704296881**  
**Invoice operator: Basware Oyj**  
**Operator code: BAWCFI22**

If You can't yet send e-invoices, please direct **printed invoices** to the following address for scanning:

**Oy Cronimo Ab**  
**Ostolaskut**  
**PL 350**  
**00521 Helsinki**  
**Finland**

If you wish to send **invoices by email**, please follow these instructions:

1. Email address: [ostolaskut@aallon.fi](mailto:ostolaskut@aallon.fi)
2. In the **email title** please enter our customer number and name:  
**5022 Oy Cronimo Ab**
3. File format **pdf**
4. **One file** must only include **one invoice**.  
In one email there can be several invoices attached.
5. The messages included in the emails sent to this address are not read.
6. You may **NOT** send any other documents with invoices.  
Certificates have to be sent separately to [certificate@cronimo.fi](mailto:certificate@cronimo.fi)

Otherwise our contact information hasn't changed.

**Best regards**  
Oy Cronimo Ab